

SCCA BY-LAWS
Amended and Approved January 10, 2021

SECTION I _MEMBERSHIP & DUES

1. Membership is further classified into these categories;
 - a. Active member. A caller or cuer who has met the qualifications of the Constitution, has completed the application process as stated in the standing orders is properly licensed, and current in annual dues payment. Active members shall be the only member classification with the privilege of vote.
 - b. Life Member. A member who has been honored for extraordinary service to the square dance community. Life members are active members who pay no annual dues, but are afforded full rights and privileges of the SCCA.
 - c. Inactive member.
 - i. A person who is an aspiring caller or leader or who at one time was an active member but who is not current in either dues or appropriate licensure.
 - ii. Honorary Member. Any person who has been recognized as an Honorary member of the SCCA for outstanding service to the square dance community in any capacity. Honorary members are welcome to participate in SCCA activities and meetings, but do not have voting privileges.
 - iii. Member on leave. A member who has been granted a leave of absence.
2. Dues are payable on or before the start of the fiscal year. Members whose dues are not paid on or before the start of the first meeting of the fiscal year shall be removed from the membership rolls. Any member who has been removed from the rolls for non-payment of dues shall be subject to the reinstatement procedure as provided in Section VI of these bylaws.
3. Membership dues shall be an amount determined by the executive committee and approved at a regular meeting. Dues for the fiscal year shall be set by the executive board and approved by the membership prior to the end of the fiscal year. Failure to set dues prior to the start of the fiscal year sets the dues at the amount last approved by the membership.

SECTION II - DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE AND REMOVAL OF OFFICER

1. The Executive Committee, consisting of the President, Vice-President, Secretary and Treasurer shall be charged with the general management of the affairs of this association.

2. The executive committee shall constitute an agency for the transaction of business between meetings of this association and shall perform such additional functions as may be authorized by this association. The Executive Committee may meet for the purpose of conducting business in person or by electronic methods. The affirmative vote of three members of the Executive Committee is required for approval of any action at meetings. The record of all Executive Committee meetings including the vote of each committee member present must be entered into the record of the next meeting of the association.

3. The duties of the President shall be; to guide, direct, control and coordinate all functions and activities of the association, its officers and committees.

4. The duties of the Vice-President shall be; to assist the President in routine matters and to act in place of the President in case of the President's absence. The Vice President shall be the person responsible for all educational projects and activities of the SCCA.

5. The duties of the Secretary shall be to maintain a record of the meetings, including Executive Committee meetings, the membership and other records as directed. He/she shall notify members of the meetings of the association.

6. The Treasurer shall be responsible for all financial affairs of the association and shall keep complete and accurate records of such affairs. He/she shall render financial reports to the association. He/she shall receive all income from the association. An audit shall be made of the records of the outgoing treasurer within 30 days after the expiration of his/her term of office. The Treasurer shall be an authorized signatory for disbursing funds of the association.

7. Removal of officer: Any member of the Executive Board of the Suncoast Callers and Cuers Association may be removed from office by the affirmative vote of three-fifths (60%) of the membership voting at any meeting of the corporation. Text of the motion to remove a member of the Executive Board must be delivered to each member of the SCCA two weeks prior to the meeting at which the motion will be made. Removal from office shall be effective immediately upon proper passage of the motion to remove the officer. The member of the board removed by such action shall be eligible to serve as a member of the Executive Board after a period of two years from the date of removal from office.

SECTION III - HANDLING OF FUNDS

1. No member shall incur any bill, commitment, obligation or liability on the part of the association without prior approval of a quorum at a regular meeting, except the Treasurer with the approval of the Executive Committee. The Executive Committee may, by resolution, authorize reimbursement of expenses incurred in the performance of a member's duty or authorized responsibility.

2. A bank account shall be maintained by the Treasurer in such bank as the Executive committee shall designate. The Treasurer and the President shall be signatories on the SCCA bank account. All funds shall be deposited in the association's bank account monthly. The Treasurer shall render full financial reports at each meeting of the association and the monthly bank statement shall be presented to the presiding officer for inspection at each meeting. The President is empowered to sign checks to meet association obligations in emergency situations. The Executive committee shall determine when an emergency situation exists.

3. The Executive committee may, at its discretion, require the Treasurer to execute a warranty bond in such amount as the committee shall determine, but the premium on such bond shall be paid by the association.

4. No officer, committee chairman, supervisor, recorder or other member of the association shall receive compensation for services rendered to the association.

SECTION IV - DUTIES OF COMMITTEES

1. It shall be the duty of all committees to promptly and efficiently accomplish the tasks and assignments for which they are established. The President may establish committees for any purpose for the good of the organization.

SECTION V - CODE OF ETHICS

1. When an application for full or associate membership is accepted, the applicant automatically pledges to accept and practice the following code of ethics.

- A. Conduct themselves as professionals at all dance functions.
- B. Promote good fellowship between callers, cuers, teachers and dancers.
- C. Help beginner dancers, callers, cuers, instructors and specialists in any way possible.
- D. Maintain a friendly, cooperative and professional attitude toward other cuers, teachers and callers.

E. Cooperate with the association and other callers, cuers, instructors and specialists in the free exchange of calls, cues, dance material and other helpful ideas.

F. Maintain a good reputation for personal honor and integrity.

G. Keep scheduled engagements.

H. Abstain completely from the use of narcotics and refrain from the use of intoxicating liquors before and during a dance function.

I. Participate as fully as possible in all functions of the association, especially the association dances.

J. As a member of a professional organization, continue to meet the qualifications of a fully active member or voluntarily accept "inactive" full member status.

K. The member will observe and adhere to copyright laws regarding the acquisition and use of music. The member agrees to maintain the proper music license for the commercial use of music.

SECTION VI - MEMBERSHIP REVOCATION / REINSTATEMENT

1. Any member of the association may have his/her membership cancelled or revoked for reasons of moral turpitude, failure to comply with the code of ethics, or any other cause by a two-thirds (2/3) vote of the members present attending a special meeting of the association called for the specific purpose of discipline.

2. Any person who has resigned or has had his membership revoked for any reason other than non-payment of dues shall not be eligible to re-apply for membership before one (1) year following the date of revocation or resignation.

3. Any person whose membership has been cancelled, revoked or has resigned must re-apply through the membership chairman as outlined in the standing orders. Upon re-acceptance, the member will pay a re-instatement fee equal to one half (1/2) annual dues plus the current dues.

4. A member whose membership was revoked for non-payment of dues may be reinstated within three (3) months upon payment of current dues and the reinstatement fee of one-half annual dues. This member's membership will be considered continuous. A member who has been granted a leave of absence may be reinstated upon payment of current dues and not be liable for a reinstatement fee. However, the member will not be credited with continuous membership.

5. Upon written application, the Executive Committee may, at its discretion, grant a leave of absence to any member and suspend all dues against this member during such leave of absence. During a leave of absence, a member is considered

inactive. Further, a leave of absence may not be granted for a period of more than one fiscal year plus the portion of the fiscal year in which the leave was granted.

6. Any member whose membership is cancelled or revoked will be required to forfeit his association badge, this badge being the property of the Suncoast Callers & Cuers Association. Further he/she shall not be allowed to hereafter participate in the association activities.

SECTION VII - AMENDMENT TO THE BY-LAWS

1. By-Laws shall be amended in the same form and by the same process as for the amendments to the constitution as provided under Article VII of the constitution of this association.

SECTION VIII - STANDING COMMITTEES

- A. The following standing committees are in effect:
 - a. Membership: The chairperson is the immediate past president or a chair chosen by the President. The Committee is charged with:
 1. screening all new applications for membership and to stipulate to the Executive Committee, following receipt of application, whether the applicant meets the qualifications of Article IV of the constitution and those additional qualifications stated in the bylaws, if any.
 2. keeping the association informed of each applicant's status as to Article IV of the constitution.

SECTION IX - SCHOLARSHIP ASSISTANCE

1. The amount of the assistance grant shall be thirty five percent (35%) of the tuition charged for the training. (Meals, Accommodations, travel, etc. shall not be considered in the tuition.)

2. Applicants shall have been a member of this association for six (6) months immediately prior to attending the training, during which time he/she should have been calling or cueing on a weekly basis.

3. Assistance grant recipients must agree to remain a participating member of this association for at least one (1) year following conclusion of the school for which the scholarship was awarded. A recipient who, in the opinion of the Executive Committee, does not comply with this paragraph, shall be required to reimburse the amount of assistance paid by the SC&CA. Reimbursement shall be

made within six months or, if not, the recipient shall be ineligible to receive future assistance.

4. Application may be made prior to the attendance of training but payment will not be made until a certificate of completion or other acceptable proof of attendance is presented.

SECTION X – BADGES

The association will furnish each member and spouse with a badge. The badge is purchased by the association and shall remain the property of the association. If a member should leave the association for any reason except to retire from active calling or to move his/her residence from the State of Florida, the badge must be returned to the association.

SECTION XI – RULES OF ORDER

The rules contained in the current edition of “Robert’s Rules of Order, newly Revised” shall govern the SC & CA in all cases to which they are applicable and in which they are not inconsistent with the By-Laws and any special rules of order the SC & CA may adopt.